

TVS-AIHA Board Meeting Minutes – July 10, 2008

Attendees Don Westbrook, Emily Braswell, Carlene LaScola, Harry Pullum, Mark Smith, Kara Williams, Charles Chapman, Jennifer Brown, Wyman Nettles, Brian Adams, Susan Blackburn and Gary Shrum.

Minutes from the April 10, 2008 board meeting were accepted.

TVS-AIHA Booth

Jennifer handed out a picture of the vinyl banner for the booth. The only suggestion was that the TVS-AIHA logo be more prominent.

Post Office Box – A key was provided to Emily. Susan has one and one has been ordered for Don. Names on the box are Don Westbrook, Charles Chapman, Carlene LaScola, Susan Blackburn, and Emily Braswell.

2008 Fall Conference Update – Theme is “Extreme Makeover- IH Edition”, to be held October 22-24 at Fox Den. Kara requested help with the Jeopardy game; Susan indicated she had materials from previous games and would help. Kara distributed the t-shirt design, and it was decided that these would be purchased for all attendees. The other planned give away is a mousepad. Steve Wienicki, from Galson Labs, will not be able to participate this year, so we’ll ask him if he is interested in sponsoring the mousepads. Kara mentioned that she would like to see an increase in advertisers; Mark has a list from the PDC. Charles reported there are eight confirmed vendors. Lee Hager, who is presenting on “Proposed Changes for the Evaluation of Noise Reduction Ratings” is bringing a hearing protection fit test booth. It was agreed that he won’t be charged for registration or the booth. There was much discussion regarding the vendor fees. Cost has been \$150/space, \$100 of which can be used for door prizes. Decision was made to reduce the door prize option portion to \$50.00. Conference and PDC fees will be \$250.00 for members and \$300.00 for non-members. Dinner Thursday evening (optional, attendees pay) will be at Calhoun’s at Turkey Creek. Jennifer will submit an article on the Fall Conference for the Local Section page of the Synergist. Carlene will submit the conference and PDC agenda to ABIH for CM points. Discussed alternate locations for 2009; suggestions included Rothchilds and Pollard.

Student Section/Student Scholarship Update – The scholarship application was placed on the web site. Letters were sent to ETSU, UT and WVU. UT (Susan Smith) has not replied. ETSU has requested a seminar on IH in the fall; Don and Jennifer will find out more details and respond to this request. WVU students are interested. The WVU student section has also requested funds for refreshments at their quarterly meetings. This is within the realm of support we provide them. Todd Nixon is the new president of the student section. He will be requested to call in for the next board meeting (Sept 25).

Safety Congress – Charles reported that everything is in place for the TN Safety and Health Congress being held July 13-16. He will use the AIHA display and brochures and provide handouts for the Fall Conference. Booth is #304. Middle TN will not be participating. Memphis local section will participate and provide 1/3 the cost of the booth. Charles will lead the booth set up.

Website Gary will post Financial and Government Affairs Reports, meeting minutes and future Board Meeting dates. Last quarter it was agreed that instead of issuing a periodic newsletter, a monthly e-mail will be distributed to the membership alerting them of new items on the website, such as the President’s Message, articles, member profiles, etc. It was also agreed that Advertisers may have a link

from the website for an annual fee. Don discussed this topic at the AIHCE Local Section Council meeting. Many local sections are going in this direction and it is recognized that there is a need to update the Newsletter category for competition purposes. For current newsletter advertisers, the following annual fee structure was agreed to: Option 1) Logo on home page which links to advertiser's web site - \$300; Option 2) Logo on any other page which links to advertiser's web site - \$200; Option 3) link to advertiser's web site via a Vendors/Consultants tab (no logo) - \$100. Option 3 will be available to new/additional advertisers. This could be communicated at the Fall Conference. The three current long term advertisers will be offered Option 1& 2 first and they will not have to pay until 2009. Carlene will contact them (Galson, Aerobiology and Microbac). It was also agreed that each board member would be assigned a month to submit a newsletter article for the website.

Programs (Mark Smith) – The Machine Guarding PDC, held May 5, 2008, at Rothchild's, was very successful. There were 30 participants and profits were \$3353.34. Webinar on risk management and insurance is a possibility for August/September. If good topics become available, another one may be held during November/December.

Financial Report – Total funds are \$25,874.39, of which \$10,786.96 is in a CD. Total income was \$5,989.69 and total expenses were \$4,368.96.

Nominations Emily reported that Randy Ogle will complete the Fellow nomination application. Suggestions for nominees for First Year Director included Danny Cunningham, Felicia Philips, Mike McIntosh and Mark Haskew.

Government Affairs - Harry Pullam submitted a report, which will be posted on the website. Report included: Bill was passed in the House which would require OSHA to issue an interim standard regarding worker exposure to combustible dust within 90 days and a final standard within 18 months. Bill is awaiting Senate committee action. It is unlikely we will see any substantial activity at OSHA for the remainder of 2008. OSHA does hope to issue the proposed rule on GHS by 10/08. There is a wealth of information available on the OSHA Web site, including the bi-weekly OSHA QuickTakes, S&H related conference and meeting information, fact sheets, guidance documents, etc. Links are provided in Harry's report. Visitors to OSHA's web site can also now receive news releases via RSS feeds. See report for further details.

Public Relations – We received a request for information and participation in Vols4STEM, which is a partnership of the Knoxville Chamber and Innovation Valley with area STEM (Science, Technology, Engineering and Math) employers, educators and professional societies. Focus of Vols4STEM is to develop outreach activities for recruiting and educating a greater number of the region's students in Science, Technology, Engineering and Math to build future workforces and society memberships. Public Relations chair, Don Blackburn will take the lead.

.New Business

National AIHA has extended an offer to collect local section dues payment. Since many of our members dues are paid through the Fall Conference registration and many are not national members, this is probably not something we are interested in at this time.

Next meeting date: September 25, 2008