

TVS-AIHA Business Meeting Minutes – January 21, 2010

Attendees Emily Braswell, Harry Pullum, Wyman Nettles, Mike McIntosh, Judy Tallent, Don Westbrook, Gary Shrum, John Campbell, Danny Cunningham, Melissa Smith, Charles Chapman, Mark Smith, Susan Blackburn

Minutes from the September 24, 2009 board meeting were reviewed and were accepted. Officers for the 2010 year were elected at the 2009 Fall Conference and are as follows

President - Wyman Nettles
Vice President - John Campbell
Treasurer - Don Westbrook
Secretary - Judy Tallent

President-elect – Felicia Phillips

Directors will be:

1st Year Director - Melissa Smith
2nd Year Director – Mike McIntosh
3rd Year Director – Danny Cunningham

Financial Report – (10/1/09 – 12/31/09) Total funds are \$32477.34, of which \$11,134.67 is in a CD. Total income was \$15,572.12, with \$15,538.63 having come in for the 2009 Fall Conference. Total expenses were \$19,511.89.

An **annual summary**, covering 1/1/09 through 12/31/09, was presented. As of 12/31/09, total funds are \$32,477.34, of which \$11,134.67 is in a CD. Total income was \$27,954.11, with \$18,707.24 generated from the 2009 Fall Conference and \$8,139.58 having been generated from the Heat Stress PDC. Total expenses were \$24,029.83.

ACTION ITEM: Don Westbrook is to conduct the annual audit of the financial books.

Student Section Update: The two \$1,000 scholarships were awarded at the 2009 Fall Conference. Recipients were Sandra Foster, a doctoral student at UAB and Xinjian He, a masters degree student in IH at West Virginia University.

Discussion was held that we need to clarify what is expected from the students when they attend the Fall Conference. They will be expected to provide presentations, to attend and participate the sessions on Thursday and Friday, are expected to exhibit professional attitude and dress.

It was noted that the Middle TN AIHA section had placed a notice in the national Synergist publication about the scholarships that they had awarded. It was decided that our chapter should also do the same.

ACTION ITEM: Emily is to ask the Middle TN AIHA section how they advertise to let students know about the availability of scholarships.

2010 Fall Conference – No discussion at this time.

Website - Gary Shrum updates the site as needed. Discussion was held about changes to the home page information, to put “latest news” items instead of the mission statement.

ACTION ITEM: long term: Gary will monitor the technology issues that, in the future, may impact our website. In the future, different software may need to be purchased in order to maintain our site.

ACTION ITEM: Mike McIntosh will contact Felicia to get her picture for the website.

ACTION ITEM: Wyman is to write the February article for the website. He'll also prepare a schedule for monthly articles to be written.

Programs (Mark Smith) – 1) The Ice Bears 30 tickets were all claimed. Everyone enjoyed the outing. 2) The H1N1 teleweb was held in December. 8 – 10 people attended. 3) A topic has not yet been decided for the Spring 2010 PDC.

ACTION ITEM: Mark will contact last year's presenter to see if he has other topics to offer for a program.

ACTION ITEM: Gary is to investigate technology available to have an on-line, dial-in program presentation.

Local section award: Was not introduced at the Fall Conference. Do we want to follow-up on this idea, or discard it?

ACTION ITEM: Melissa Smith will assist Susan to review the information about the local section award. They will bring any new ideas to the next meeting.

Government Affairs - Harry Pullum reviewed recent developments.

Membership: Two new memberships were presented for approval: Dan Bowman and Andrew Bryson. Both applications were accepted for membership.

ACTION ITEM: Charles is to send the new member information to Gary in order to put it on the website.

New Business:

1) The key for the mailbox was transferred from Emily Braswell to Danny Cunningham.

2) By-Laws were brought up for review.

ACTION ITEM: Harry Pullum will review the by-laws for the wording and will present the recommended changes at the next meeting.

3) The Treasurer is authorized to disburse up to a \$500 check without approval from the President.

4) The new officers need to be submitted to the national organization.

ACTION ITEM: Judy Tallent will submit the new officer information to the national AIHA organization.

5) Dates for the 2010 Fall Conference will be October 20 -22.

Meeting adjourned at 3:40 pm

Next meeting date: April 15, 2010

Respectfully submitted,

Judy Tallent