

**Tennessee Valley Section of AIHA
Officers' Meeting Minutes
August 16, 2011**

Members in Attendance:

John Campbell
Charles Chapman
Danny Cunningham
Matt Harrison
Mike McIntosh
Felicia Phillips
Mark Smith
Melissa Smith

Handouts:

Agenda
Minutes from Previous Meeting
Treasurers' Report
Government Affairs Report
Fall Conference Vendors List

Note that action items are in *italicized font*.

- I. **Minutes** – Minutes from the previous (April 28, 2011) meeting were included in the handouts for review.
- II. **Financial Report** – Danny Cunningham distributed a list of our current expenditures, income and balance. Overall finances are strong.
- III. **Student Section/Scholarship Update** – A check for \$1500 for West Virginia University students to attend the AIHCE cleared since our April meeting. We have received a few thank you letters relative to this subject. We are uncertain whether the students are planning to attend our fall conference. *Mark will check with Don Westbrook and Jennifer Brown to see if they have been contacted.*
- IV. **Location Sections Council Update**- Barb Epstein is the local sections representative. We will invite her to our fall conference and may pay up to 50% of her travel.
- V. **Leadership Conference – Baltimore** – John Campbell will be attending the leadership conference that is part of the PCIH in November in Baltimore. Officers in attendance voted to approve up to \$600 of travel expenses for John to attend this event.
- VI. **Website Update** – Information about the fall conference is now posted on our web site.

VII. **Exhibit booth at the TN Safety Congress-** Charles Chapman staffed the TVS-AIHA booth at the TN Safety Congress in Nashville. It was felt that the booth was worthwhile and several participants at the congress expressed an interest in attending our fall conference.

VIII. **Programs Committee Update**

- a. Baseball Game - A total of 34 tickets were claimed by local section members for a Smokies baseball game in May. Overall turnout was good, although not 100%.
- b. Teleweb- The group discussed a recent teleweb (The Future of OELs- A Global Perspective). *We will defer purchasing this teleweb pending additional discussion at the fall conference.*

IX. **Government Affairs Report** – Harry Pullum dropped off copies of the Government Affairs Report, which covers the period from February 11, 2011 until present. There has been very little activity at the federal OSHA level during the period. Harry has expressed an intention to step down from his role (chair of the Government Affairs Committee). *We shall seek a replacement.*

X. **New Members** – Donald Powers applied for membership in the local section and was approved by the leadership. *Charles will send him a data sheet and ask for a photo, which will be posted on our website.*

XI. **Fall Conference Committee Update-** John Campbell circulated a copy of the agenda. A section on ethics will be included during the Friday morning session. *Mark Smith will prepare certificates of attendance for the conference.* Backup speakers are available.

PDC -An ABIH approval number has been received for the PDC (nanotechnology). Randy Ogle has a total of eight speakers scheduled for this program. The local section will cover the travel for a couple presenters from NIOSH. Binders will be prepared for this program.

Vendors – Charles circulated a list of vendors for the fall conference. The Fox Den Country Club may be able to accommodate up to 16 vendors. Draeger was not listed among the vendors, but may also attend. We currently charge \$150 per vendor, which has not changed in 10 years. The local section should consider increasing this fee for next year's conference.

Shirts, Lava Lamps and Door Prizes – Long sleeve T-shirts and lava lamps will be presented to each participant. Charles is authorized to spend up to \$500 to purchase prizes for the fall conference. Vendors will provide door prizes or gift cards.

Social – The social will be Thursday evening, October 20, at either Aubrey's in Farragut or Calhouns in Turkey Creek.

Museum – A display of old IH equipment is planned for the fall conference. Any member that has old IH equipment or texts is encouraged to display the item.

Projector – Our projector is becoming dated. *Mike McIntosh will investigate purchasing a newer one and will make a recommendation to the officers.*

Nominations Committee – Candidates to fill open positions should be identified in order to make the ballot for the fall conference. In addition, current officers and committee chairs should be queried to determine their status.

Minutes prepared by Mark Smith, Secretary, TVS-AIHA